**DUE: Mar 31, 2023**

**SASK LOTTERIES - COMMUNITY GRANT APPLICATION FORM**

**FROM PARKS & REC REVIEW COMMITTEE:**

**ORGANIZATION NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Last Year’s Request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Last Year’s Award: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Comments:**

* CONTACT PERSON: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Amount REQUESTED: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* # OF YOUTHS IN PROGRAM: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* # OF MEMBERS REGISTERED IN PROGRAM: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* # OF MEMBERS ON GOVERNING BOARD / COMMITTEE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Membership Roster is attached – Yes / No

Please provide a description of the project for which funding is intended. - *Refer to the attached program information to determine if your project expenditures meet the criteria.*

Do the projects/programming you offer involve an under-represented part of the population? *Refer to handout - Yes / No \*If yes, name which categories: (See Question 5 on Project Report Form)*

What type of fundraisers are held in order to help your organization financially?

NOTE: PROJECTS MUST FALL WITHIN THE GRANT PERIOD OF **APRIL 1, 2022 TO MARCH 31, 2023.** \*INCLUDE OPERATING AND CAPITAL FINANCIAL STATEMENTS / DOCUMENTS WITH APPLICATION.

## Project Report Process

Check all your receipts to ensure that they are dated in the time period, and that they fit the eligibility criteria. Project reports must include: 1) Each project receiving a grant must have a project report submitted; 2) A list of actual expenditures verified with receipts; and 3) All receipts must be dated within the appropriate grant period. **NOTE: Project Report Form included.**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\*RETURN THIS GRANT APPLICATION FORM & PROJECT REPORT FORM TO** **recreation@hepburn.ca** **or Box 217 Hepburn, SK S0K 1Z0.**

**\*To Book a Meeting for Assistance with this Grant, please contact Lisa at** **recreation@hepburn.ca** **for a Tuesday or Thursday meeting time, between January 17 and February 16.**